# Eklavya Model Residential School, Loktak

**Tokpa Kabui, Kangvai Sub-Division, Churachandpur District, Manipur – 795124**

**(Under NESTS, Ministry of Tribal Affairs, Govt. of India)**

*Contact – emrsloktak@gmail.com, +91-8787626721*

Ref.No EMRS-LOKTAK/RECT/26-27/031 Date: 7/10/2026

## RECRUITMENT ADVERTISEMENT

Applications are invited from eligible candidates for engagement to the following posts through an outsourcing agency at Eklavya Model Residential School (EMRS), Loktak, Tokpa Kabui, Loktak Project, Kangvai Sub-Division, Churachandpur District, Manipur – 795124, for the academic session 2026-27, subject to the applicable NESTS guidelines and approval of the competent authority.

| Sl. No. | Name of Post | Essential Qualification | Remuneration |
|---|---|---|---|
| 1 | Hostel Warden – (Female) | Bachelor's Degree from a recognised University/Institution<br>**Desirable:** Experience in hostel/residential school management. | ₹29,200/- *(Monthly)* |
| 2 | Counsellor | (i) Master's Degree in Psychology/Clinical Psychology from a recognised University.<br>(ii) One-year Diploma in Guidance and Counselling from a recognised University/Institution.<br>(iii) Study local language up to the level of Class VIII. | ₹35,400/- *(Monthly)* |

Last Date for Submission of Application: 13/10/2026

The details and forms may be obtained from the office of the undersigned.
Email: emrsloktak@gmail.com
Contact: 70058 92329 / 8787626721

I/C Principal
Eklavya Model Residential School, Loktak
Tokpa Kabui Village, Loktak Project, Churachandpur, Manipur

I/c Principal
Eklavya Model Residential School
Loktak, Churachandpur, Manipur

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## APPLICATION FORM FOR RECRUITMENT (OUTSOURCED POSITIONS) – 2026 - 27

Important Note: Fill all fields in clear block letters.
Last date for submission is **13/10/2026**.

### 1. POST APPLIED FOR (Please tick one)

- **Hostel Warden - Female** ☐
- **Counsellor** ☐

### 2. PERSONAL PARTICULARS

- **Full Name (in Block Letters):** _____
- **Father's / Husband's Name:** _____
- **Date of Birth (DD/MM/YYYY):** ____ / ____ / _____
- **Gender:** ☐ Female ☐ Male ☐ Other
- **Category:** ☐ General ☐ ST ☐ SC ☐ OBC ☐ PWD
- **Nationality:** _____

### 3. CONTACT DETAILS

- **Correspondence Address:** _____

  _____

  _____

  _____

  **Pin Code:** _____

- **Permanent Address:** _____

  _____

  _____

  _____

  **Pin Code:** _____

- **Mobile Number:** _____
- **Alternate Phone / WhatsApp:** _____
- **Email ID:** _____

## 4. EDUCATIONAL QUALIFICATIONS

*(Attach self-attested copies of certificates and mark sheets)*

| Examination Passed | Board / University | Year of Passing | Subjects / Specialization | % Marks / CGPA |
|---|---|---|---|---|
| Class X (Matriculation) | | | | |
| Class XII (Higher Secondary) | | | | |
| Graduation (Bachelor's Degree) | | | | |
| Post Graduation | | | | |
| One-Year Diploma | | | | |
| Other Qualifications | | | | |

## 5. POST-SPECIFIC QUALIFICATIONS & ELIGIBILITY

**For Counsellor**

- Master's Degree in Psychology / Clinical Psychology: ☐ Yes ☐ No
- One-Year Diploma in guidance & counselling: ☐ Yes ☐ No
- Learn Local Language up to Class VIII level: ☐ Yes ☐ No

## 6. WORK / PROFESSIONAL EXPERIENCE *(Start from current/latest position)*

| Name of Institution / Organization | Designation | From Date | To Date | Total Duration |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

## 7. LANGUAGES KNOWN

| Language | Read (Yes/No) | Write (Yes/No) | Speak (Yes/No) |
|---|---|---|---|
| English | | | |
| Hindi | | | |
| Local Language (Manipuri / Local Dialect) | | | |

## 8. LIST OF ENCLOSURES ATTACHED (Self-Attested)

- Proof of Date of Birth (Class X Certificate / Birth Certificate)
- Mark Sheets and Degree Certificate for Graduation
- Mark Sheets and Degree Certificate for Master's Degree in Psychology / Clinical Psychology (if applicable)
- One-Year Diploma Certificate in Guidance and Counselling (if applicable)
- Experience Certificate(s) in Hostel / School Management or Counselling (if applicable)
- Certificate/Proof of Local Language proficiency (up to Class VIII level)
- Photo ID Proof (Aadhaar Card / Voter ID / Passport)
- Category Certificate (ST/SC/OBC/PWD, if applicable)
- NOC/Recommendation/Forwarding letter

## 9. DECLARATION

I, _____, hereby declare that all the information provided in this application form is true, complete, and correct to the best of my knowledge and belief. In the event of any information being found false, incorrect, or ineligible at any stage, my candidature/engagement is liable to be cancelled or terminated without any prior notice.

**Date:** ____ / ____ / 2026
**Place:** _____

**Signature of Applicant:** _____

**Submission Instructions:**
Submit the completed application form along with self-attested supporting documents on or before 13/10/2026 to:

**The Office of the I/C Principal, Eklavya Model Residential School (EMRS), Loktak, Tokpa Kabui Village, Loktak Project, Kangvai Sub-Division, Churachandpur, Manipur - 795124 or email to emrsloktak@gmail.com.**

## NOC/FORWARDING FROM PRESENT EMPLOYER / AGENCY

This is to certify that Shri/Smt./Ms. _____ is presently engaged with our agency/organisation as _____.

The candidate has applied for the post of _____ at Eklavya Model Residential School, Loktak. We have no objection to his/her participating in the selection process. His/Her conduct and performance during the period of engagement have been satisfactory.

We request that his/her candidature may be considered for the said engagement, subject to fulfilment of the prescribed eligibility criteria and selection on merit.

Name of Employer/Agency: _____

Authorised Signatory: _____

Designation: _____

Signature & Seal: _____

Date: _____